Laura Bayer
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Skills

Written technical communication authoring and editing, FrameMaker, structured FrameMaker, FrameMaker templates, DITA, database ETL job documentation, functional specifications, data sheets, application program interfaces, graphics handling, index development, basic illustration.

Have experience with the following program products, environments and languages: Agile, FrameMaker 8 and 7, DITA, Excel, Word, Acrobat, MediaWiki, Doxygen, C, C++, HTML, SQL, Java, JavaScript, Photoshop, Illustrator, Visio, DataStage, DB2, ETL, XML, XSLT, CSS, HTTP, FTP, Windows XP/NT/ME, Linux.

Experience

LB Communications, Inc. - Senior Technical Writer/Editor/Indexer (August 1997–Present)

Author of functional specifications, user interface documentation, and user manuals. Documenter of manufacturing procedures. Author of on-line documentation in an Agile software development environment. Formatter of documentation for rebranding. Documenter of a market-data transaction messaging system. Preparer of approximately 10,000 legal technical disclosures for defensive publication. Updater of flight crew training materials and procedures. Developer of DataStage ETL job documentation. Webmaster.

Ardent Software/Informix, Incorporated - Senior Technical Writer (January 2000–May 2000)

Maintainer of PC and mainframe relational database tools documentation.

ZiLOG, Incorporated - Senior Technical Writer (May 1997–December 1999)

Team leader, senior technical writer, editor, and indexer using PC and Macintosh FrameMaker to write manuals and product specifications for consumer-product designers and Internet-appliance users. Design and develop FrameMaker templates for multichapter documentation. Areas of technical expertise include digital signal processing (DSP) used in television, modems, and graphical user interface (GUI) for chip emulation.

Novellus Systems, Incorporated - Senior Technical Writer (February 1996–April 1997)

Technical writer/editor/indexer in Technical Publications using PC FrameMaker, CorelDraw, DynaText, HiJaak Graphics Suite, and Word in support of semiconductor-equipment hardware and software.

IBM Corporation - Technical Writer/Application Development Project Planner/ System Programmer/Marketing Account Administrator (March 1982 - July 1992)

Document and control software development projects. Serve as site representative for software user- interface council. All projects involve international cross-organizational activities. Provide system support and database administration for worldwide marketing-support computer systems in Palo Alto, CA, Dallas, TX, and Boulder, CO.

Education

De Anza College - Technical communications certificate.

IBM Corporation - Many technical and professional courses including advanced software testing, advanced structured software design, project management, system programmer training, programmer training, programming languages, and quality training.

University of Minnesota - Courses including writing, math, psychology. Status: Junior.