

Leatherstocking Mobile Home Park, Inc.

Office: 2089 Doolittle Road, Sauquoit, NY 13456

Park Location: Rte. 168, Fulmer Creek Rd., Mohawk, NY 13407

RESIDENCY APPLICATION INSTRUCTIONS

Please review carefully

Thank you for your interest in our park. Please follow the steps below to start your application for residency:

1. Complete Residency form #1 (all pages). This form needs to be filled out by the primary tenant (person responsible for rent payment) and spouse if applicable. Fill out as much as you can accurately.
2. The primary tenant should also fill out the "Authorization for release of information" form.
3. Residency form #2 should only be completed if additional persons will be residing with you and are over the age of twelve (12).
4. We also need a copy of your drivers license.
5. There is a \$45 non-refundable application fee that is required. Please make the \$45 application fee check payable to "Leatherstocking Mobile Home Park, Inc."
6. When you have all the above information completed, it needs to be either
 - A.) Handed to the park manager or owner, or
 - B.) Mailed to the office address listed above.
7. Please be sure to mail all of the following items:
 - A.) Residency form #1
 - B.) Residency form #2 (if applicable)
 - C.) Form for "Authorization for release of information"
 - D.) \$45 application fee
 - E.) Copy of primary tenant's drivers license

We will process your information in a timely manner. You will be given an answer as soon as possible. If you have any questions, please call Jane Brennan at 315-723-4270. And again thank you for your interest in our park.