

HIGHVIEW CONDO ASSOCIATION BOARD MEETING
September 5, 2018

NOTE: The fall general meeting will be held Thursday, October 11 at the New Richmond Civic Center. The meeting will start at 7:00 p.m. and dessert will be served at 6:30 p.m. Dessert provided.

President Frank Segerstrom called the meeting to order at 8:34 a.m. with Alice Heinbuch, Brian Jones, Mark Petrowski, Peggy Powell, Jeff Titcomb and Myles Walsvig present.

No guests attended. Balsam block captain Dawn Clemens submitted a typed suggestion list about how to deal with troublesome association issues. Board members agreed to carefully read the presentation and be prepared for discussion at the October board meeting.

-M/S – Titcomb/Walsvig – the minutes of the August 10 meeting be approved as printed. Carried.

Treasurer's report - M/S - Jones/Powell - the treasurer's report showing an August 31, 2018 balance of \$38,121.96 be approved as presented. Carried.

The resident that was several months in arrears with association fees has been attempting to catch up. Another resident is one month in arrears.

Old business:

-Our association website has been updated. The Highview Condo Association website is www.frontiernet.net/~condos/ M/S – Petrowski/Walsvig – Brian Jones be authorized to purchase and send a \$100 Visa gift card to Konnie Holtz as a thank you for her work on the association website. Carried.

-Jeff Titcomb reported that with the possible exception of one gutter all requested To Serve repairs (wraps pinned, gutters sealed, gutter supports and a deck rail fix) have been completed. Decks were not power washed. The original To Serve foreman, who had been dismissed, promised the power washing.

-One yard of topsoil was delivered on Wednesday, August 29. On Thursday and Friday, September 30 and 31, Jeff Titcomb and Brian Jones spread the topsoil and seeded the two areas behind Woodland condos where two trees had been removed in June.

-Balsam seal coating will take place on Wednesday and Thursday, September 19 and 20. Any Balsam resident needing a vehicle for transportation must have it removed from the garage and parked on the street by evening Tuesday, September 18 or very early that Wednesday morning. Vehicles can be returned to driveways and garages on Friday, September 21.

- Myles Walsvig continues to work on our association insurance renewal. In a prioritized attempt to have our deductible reduced he has turned down three company bids. West Bend from Hudson soon will inspect our association.
- Personal information (phone numbers and email addresses) for new residents – Spruce and Woodland – is being obtained for association board use.
- Two more aprons have been added to our sidewalk/apron repair list. These repairs should be completed this month.
- The storage shed issue has been tabled for the time being.
- Volunteers Segerstrom and Jones have trimmed front trees as per work order requests.

New Business:

- Handyman Jeff Titcomb has scraped Woodland lattices that will be painted the same color as siding or white as per original colors. Thanks to Tanya Dewing and Dick Klein for their painting of pillars and garage door trim on Highpoint.
- Patio repair was discussed at length. Article 22(c) of the Wisconsin Condo Covenants reads: “Each unit owner shall be obligated to maintain and keep his own unit, its windows, and doors, and the patio which is a limited common element reserved for the use of his unit in good, clean order and repair.” M/S – Heinbuch/Powell – those residents who submit a work order and prepay \$25 to the association can have the area between their patio door and patio filled with backing and caulked by our handyman. Carried. NOTE: Residents are free to undertake this repair on their own at their expense.
- Rear trees with dead branches will be trimmed by volunteer board members on Friday, September 7.
- Concerning dead tree removal: M/S –Powell/Titcomb – New Richmond Tree Service be hired to remove four dead association trees, grind the stumps and clean up. Carried.
- Brush stockpiles will be removed in late October.
- Lawn maintenance contact person Brian Jones reported that fertilizer and weed control will be applied sometime next week. M/S – Powell/Petrowski – Jagusch Lawn Maintenance be hired to aerate this fall. Carried. Lawn aeration will take place the week of September 24. NOTE: Last aeration was in the fall of 2015. **Shrubs will be trimmed the first week of October. Remember to ribbon any shrubs that you do not want trimmed.**
- **See notice regarding fall general meeting above.** Secretary Jones will have a tentative general meeting agenda available for the next board meeting on October 7 at 1:00 p.m. 1120 Spruce. Board members Heinbuch, Jones and Segerstrom will meet September 19 at 9:00 a.m. to prepare a budget.
- Work orders were examined and discussed. Handyman Titcomb will visit with the resident who has a landscaping issue. Shrubs in rear rocks can be removed with board approval at an owner’s expense. NOTE: Please include your email address (if you have one) on any work order you submit. This may help facilitate quick responses.

Adjournment at 11:40 a.m.

