

Minutes of the Highview Condominium Association  
Board Meeting - September 13, 2012

Present - Ken Alexander, Ray Anderson, Konnie Holtz, Brian Jones,  
Joe Kelzer

- President Ken Alexander called the meeting to order at 7 p.m.
- M/S Kelzer/Anderson - that the minutes of the August 23<sup>rd</sup> meeting be adopted as presented. Carried.
- M/S Jones/Anderson - that the treasurer's report showing a checking account balance of \$27,691.78 as of August 12 be accepted. Carried.

Old Business

- Ray Anderson reported that the driveway seal coating on Spruce and Highview had been completed two weeks ago. Bill has not yet been received.
- Lawn edging repair is close to being done on Highpoint and Balsam with \$2,100 having been paid to Jagusch Lawn for work done.
- According to a May 16, 2005 bylaw homeowners are responsible for replacing shrubs on their property.
- Work orders are to be submitted by block captains to our association president at meetings.
- After our handyman completes a job the treasurer will receive the work order and pass it on to the block captain who will check to make sure the work is done, The work order will then be resubmitted to the treasurer for payment.
- Highview condo association members who would like to have personal work done at their own expense can contact Dennis Johnson at 715-246-4579.
- Association members are reminded that complaints about lawn care and snow removal should be directed to their block captain.

New Business

- Possible agenda items for the October 17 association meeting at 7 p.m. in the civic center were discussed. One such item is a possible minor increase in condo fees.
- Members unable to attend can submit proxy forms to their block captains.
- REMINDER: City ordinance states that dogs be leashed when off their owner's property.
- No new work orders were submitted.
- Next board meeting to be held Monday, November 5 at 7 p.m. at 1131 Highpoint Court.
- Adjournment - 7:35 p.m.