

HIGHVIEW CONDO ASSOCIATION BOARD

MEETING - November 11, 2013

- President John Jacobson called the meeting to order at 6:30 p.m. with Ray Anderson, Brian Jones, Luis Sanchez and Frank Segerstrom present.

- Guests - Myles Walsvig

- M/S Anderson/Segerstrom - that the minutes of the October 30 meeting be accepted as presented. Carried.

- Financial report - Secretary Jones reported depositing \$1995 on November 5 and \$1315 on November 9 - 32 checks for association fees.

Old Business:

- B. Jones reported that Alice Heinbuch's new flooring will be installed on Thursday, November 14. Thereafter, the association will pay Alice \$737 for the replacement cost of her kitchen and hallway floor. Alice's insurance will cover the cost of replacing the dining room flooring.

- M/S Anderson/Jacobson - that Alice Heinbuch be appointed to serve as treasurer of the Highview Condo Association until the May association meeting and that she be paid \$95 a month. Carried. Note: Alice, who is very well qualified, was also the first to offer to serve as interim treasurer.

**HENCEFORTH ASSOCIATION FEES CAN BE PAID BY DEPOSITING CHECKS IN THE ASSOCIATION MAIL BOX AT 1120 SPRUCE. Payments can also be sent to P.O. Box 341. The board reminds association members that they can make arrangements for direct deposit of fees through their financial institution.**

- John Jacobson and Frank Segerstrom have made arrangements at RCU to act as signing officers for the association.

- President Jacobson gave a lawn maintenance report. Shrub trimming was completed on Thursday, November 7. Rock additions and front tree trimming were done on Friday, November 8. Fall cleanup should be done on Thursday, November 14 or Friday, November 15.

M/S Anderson/Sanchez - that Jagusch Lawn Care be paid \$800 for tree trimming and cleanup and \$505 for rock additions as per their November 11 invoice. Carried.

Jagusch Lawn Care may be used for tree removal in the future.

New Business:

- Schedules for front door painting, seal coating, dryer vent cleaning and patio lattice repair and painting will be determined in the spring of 2014.

**- With winter on the way residents are asked to remove and store or tie up their extension downspouts to facilitate driveway plowing. A vehicle on a driveway may result in a driveway not being plowed.**

**- Residents are reminded that block captains and board members have office hours Mondays 7-9 p.m. Contact these people then unless there is an emergency.**

- An update on the two liens on property was given.

- Concerning the renewal of our insurance policy for the November 15, 2013 - November 15, 2014 year M/S Sanchez/Jacobson - that the Highview Condo Association use the insurance company that submits the lowest bid for the insurance of our association condo units from November 15, 2013 until November 15, 2014 unless Dowd Insurance matches this bid and then we insure through Dowd. Carried.

Next meeting to be determined as needed.

Adjournment - Sanchez/Segerstrom - 7:50 p.m.