

**NOTE: HIGH VIEW CONDO ASSOCIATION RESIDENTS ARE REMINDED THAT THE SPRING GENERAL MEETING WILL BE HELD ON THURSDAY, MAY 23<sup>RD</sup> AT 7:00 P.M. AT THE NEW RICHMOND CIVIC CENTER. AN AGENDA HAS BEEN APPROVED. WORK ORDER FORMS WILL BE AVAILABLE.**

## HIGH VIEW CONDO ASSOCIATION BOARD MEETING

May 8, 2019

President Peggy Powell called the meeting to order at 7:00 p.m. with Alice Heinbuch, Brian Jones, Frank Segerstrom, Jeff Titcomb and Myles Walsvig present.

Dawn Clemens, Balsam block captain, attended.

-M/S – Heinbuch/Titcomb – the minutes of the April 11, 2019 board meeting be accepted as printed. Carried.

### Treasurer's Report

-M/S – Walsvig/Titcomb – the treasurer's report showing an April 30 balance of \$23,556.89 be approved as presented. Carried.

-M/S – Walsvig/Titcomb – Treasurer Heinbuch be authorized to renew certificates of deposit that mature on May 10 and May 31 at the special loyalty 18-month rate. Carried.

### Old Business

-President Powell read a copy of the liability release that Nancy Geving was asked to sign because her furnace had been repaired on November 10, 2018 and the association paid for (To Serve error). Peggy also read the email sent to her the morning of Wednesday, May 8 explaining why the liability release had not been signed.

-M/S – Walsvig/Titcomb – Because Nancy Geving has contacted R & S to inspect her pipe noise problem she must cover any expense incurred with the inspection. Carried.

-The Estenson landscaping/drainage issue was discussed at length. A remedy to the situation has not yet been finalized.

-A new handyman has not been found at this point in time. Suggestions from residents are welcome.

-M/S – Walsvig/Titcomb – M & K Painting be hired at a board-proposed \$200 per unit rate to paint all wood and \$250 per unit for painting and driveway apron caulking on a one-block trial basis. Carried.

-Our lawn maintenance crew performed the annual spring cleanup on Wednesday and Thursday, April 24 and 25. More dirt will be added to the damaged lawns adjacent to driveways. Seed was spread on April 25.

-Jagusch Lawn Maintenance has been asked to give our association a unit by unit quote for edging replacement and rock addition. This estimate should be in our hands before May 23 (Annual General Meeting)

-Quality Seal Coating has been approached to seal coat Highpoint this year. Their estimate for this work will follow.

-Copies of the revised welcome letter were given to all block captains.

-President Powell presented the idea of an information packet for our residents. Information such as bylaws, responsibilities guideline, work order and resident directory would be included. Printing and distribution have yet to be determined.

#### New Business

-Board members agreed to be watchful of a residence up for sale so that proper forms can be given to the real estate agent representing the seller.

-Former resident Konnie Holtz continues to serve as our website coordinator.

-At the May 24, 2018 general meeting an idea was presented that our association compile a suggestion list to help our residents (e.g. dryer lint traps be cleaned every time a dryer is used). Frank Segerstrom indicated that an addition should be made to the list. Downspout extensions should be lowered during rainy periods.

**NOTE: Copies of the suggestion list will be available at the general meeting.**

-During the April blizzard more of an already-damaged tree fell behind 1116 Balsam. Frank Segerstrom has volunteered to cut to ground level the six-foot-high stump. Thanks to Dan Larson for the initial cleanup.

-Brush that had accumulated in the west wooded area behind/between Highpoint and Balsam has been removed.

-Residents are reminded that garbage pickup occurs early every Tuesday morning. Garbage bins should be placed curbside Monday night to ensure pickup.

-Recycle pickup happens every other Monday. The bins with the blue lids have information about what is recyclable. Pickup times Monday mornings have varied. To ensure pickup place bins curbside Sunday night. **The next recycle pickup happens Monday, May 20.**

-Our pet policy states one pet (not to exceed 15 pounds) per unit. Pets should be leashed at all times when they are outdoors.

NOTE: Some residents have complained about cats allowed to roam free. This (free roaming by residents' pets) should not happen.

-Work orders (those that had one request per paper form) were examined and discussed. Two requests for rear privacy fences (at owner's expense) were approved. A front shrub can be removed and replaced at owner's expense. Gutter leaks will be dealt with when we find a handyman.

-M/S – Jones/Segerstrom – Nancy Gleason's bathroom underground plumbing fix be paid for by the association. Carried.

-Next meeting will be held Monday, June 10 at 7:00 p.m. at 1120 Spruce Court.

-Adjournment – 9:55 p.m.