

HIGHVIEW CONDO ASSOCIATION BOARD MEETING

Wednesday, May 4, 2016

**NOTE: *The spring Highview Condo Association meeting will be held on Thursday, May 19 at 7:00 p.m. at the Civic Center. A tentative agenda has been approved. Work order forms will be available at the meeting. IF YOU ARE UNABLE TO ATTEND THE ASSOCIATION MEETING YOU HAVE THE OPTION OF SENDING A PROXY FORM. PROXY FORMS ARE AVAILABLE ON OUR WEB SITE (www.frontier net.net/~condos/) OR FROM YOUR BLOCK CAPTAIN.***

President Frank Segerstrom called the meeting to order at 8:30 a.m. with Ray Anderson, Alice Heinbuch, Brian Jones, Peggy Powell and Myles Walsvig present.

- M/S - Jones/Anderson - the minutes of the April 10, 2016 meeting with a minor date change be accepted as presented. Carried.

Treasurer's report - M/S - Powell/Anderson - the treasurer's report showing an April 30 checking account balance of \$31,194.95 be accepted as presented. Carried.

- Alice also reported one late dues payment. A residence on Highpoint is in foreclosure. President Segerstrom will contact our lawyer to help claim the money owed to the association.

- M/S - Powell/Anderson - the C.D. that matures on June 1 be renewed for 18 months at the then present rate. Carried.

Old Business:

- M/S - Heinbuch/Walsvig - Mark Parsons be hired as our association handyman at a rate of \$25 per hour and that he start work as soon as possible in May. Carried.

- President Segerstrom will contact Mark immediately, have him sign a contract and ask him to start work soon. NOTE: Mark has the proper insurance.

- Our new handyman will be assigned jobs of spring/summer weed control in the rocks and gutter cleaning in the fall. NOTE: ***Residents who do not want weeds in their rocks sprayed with Roundup should contact their block captain by May 10. All residents who have not made contact with a block captain by then will have their weeds sprayed.***

- Concerning repairs resulting from the water leak at 1126 Balsam last December, President Segerstrom provided an update. The irrigation has been fixed and the landscaping done. Sunrise who fixed the irrigation also performed landscaping repairs for a cost of \$400 plus tax. (Another company bid \$800.) Repairs to the driveway have yet to be made. M/S - Powell/Walsvig - Quality Seal Coating be hired to repair/asphalt the Balsam driveway at a cost of \$1750. Carried.

- Ray Anderson reported that Mountain Duct Cleaning will be cleaning our dryer vents (cost - \$3337.49) sometime after May 20. An exact date will be provided at the May 19 association meeting.

- We are still looking for a new board member to fill the vacancy left with Luis Sanchez's passing.

New Business:

- ***The board is not proposing a fee increase this spring.*** The issue will be revisited in the fall after summer expenses are analyzed.

- Secretary Jones reported that our lawn maintenance people have suggested they will perform fertilizer and weed control application this week. Lawns were cut this Monday, May 2, but Mondays will probably not be the regular cut day. The lawn maintenance people will be asked to leave front shrubs alone this spring. The matter of having front shrubs not cut at all until fall will be discussed at the May 19 assembly.

- Submitted work order forms were examined and will be given to our new handyman.

- Ray Anderson reported that the cost to seal coat and fill the cracks for driveways on Highview and Spruce units will be \$2037.

- The next meeting will be held at 1120 Spruce on Friday, June 3 at 8:30 a.m.

- Adjournment 10:10 a.m.