

## HIGHVIEW CONDO ASSOCIATION BOARD MEETING

Tuesday, June 6, 2017

President Frank Segerstrom called the meeting to order at 2:00 p.m. with Dennis Holtz, Brian Jones, Alice Heinbuch and Peggy Powell present.

M/S - Holtz/Powell - the minutes of the May 11, 2017 board meeting be approved as presented. Carried.

Treasurer's report: - M/S - Powell/Holtz - the treasurer's report showing a May 31 checking account balance of \$29,876.79 be accepted as presented. Carried.

### Old Business:

- New owner Derek Wells has moved into 1143 Balsam.
- Our handyman has been tackling backed up work orders. Front painting jobs have become a priority.
- River rock additions have been completed for this year.
- Residents are asked to submit a work order if a front tree becomes a problem - overhanging a driveway or roof.
- A few board members have examined the rear apple tree at 1136 Spruce. Our president will confer with the owner.
- The board has finalized the board/owner responsibilities guideline that they began working on in April. The guideline is effective as of June 6, 2017. Note: Edging repair is the responsibility of the homeowner unless damaged by the lawn people. A few residents had their edging recently repaired by our handyman prior to the aforementioned guideline was established.
- Quality Sealcoating tentatively plans to seal coat Balsam in July.

### New Business:

- Only 21 units were represented at our spring association general meeting on May 25. Thirty-eight units need to be represented for a quorum to exist and business to be transacted. Although board members were disappointed with a low turnout, they have interpreted the numbers to signify that they are doing a good job.
- Our lawn maintenance people have indicated they plan (weather permitting) to trim shrubs the week of June 19. Residents are asked to RIBBON any front or rear shrubs they do not want trimmed--special attention to front shrubs that have not finished flowering. Contact block captains for yellow ribbon if needed.
- Block captains are asked to help update our liability waivers list. They should make note of any satellite dish, gutter extension, patio awning or patio extension not recorded on our existing list and endeavor to have residents sign a waiver.
- Work orders were examined and discussed at length. The president plans to compile lists of stumps that need to be grinded and cement work that needs attention and plan accordingly. At this time the board does not plan to deal with raised roots. An inside fireplace is an owner's responsibility and should be checked periodically--perhaps at the same time as a furnace and/or air conditioner is inspected.
- Residents with a dog are reminded that a dog placed outside should be monitored by its owner for barking so as not to disturb neighbors.

The next meeting will be held July 11 at 2:00 p.m. at 1120 Spruce.

- Adjournment 3:23 p.m.