

## HIGHVIEW CONDO ASSOCIATION BOARD MEETING

June 3, 2016

President Frank Segerstrom called the meeting to order at 8:30 a.m. with Ray Anderson, Alice Heinbuch, Brian Jones, Peggy Powell and Myles Walsvig present.

M/S - Powell/Anderson - the minutes of the May 4, 2016 meeting be accepted as presented. Carried.

Treasurer's report - M/S - Powell/Walsvig - the treasurer's report showing a May 31 checking account balance of \$30,966.49 be accepted as presented. Carried. Alice also reported one late dues payment - 2 months behind.

M/S - Walsvig/Anderson - the C.D. that matures on June 26 be renewed for 18 months at the then present rate. Carried.

### Old business:

- Because of the low attendance at the May 19 association meeting block captains will canvass residents with proxy forms for the October semi-annual meeting.
- Frank Segerstrom reported contact with the association lawyer who will follow through securing money owed to the association by the Highpoint Court residency in foreclosure.
- Our new handyman has started caulking on Balsam.
- Ray Anderson will contact the contracted seal coating company in an attempt to obtain a date for repair to the 1126 Balsam driveway.
- Mountain Duct Cleaning completed the cleaning of association unit dryer vents on Monday, May 23 and Tuesday, May 24. Cost was \$3,300.
- Our association is still looking for a resident to serve as a board member.

### New business:

- Some concern was expressed at the May semi-annual meeting about what a homeowner was getting for the monthly association fee of \$100. To facilitate understanding about expenses the financial report presented at the October association meeting will have an itemized dollar expenditure per unit, e.g. \$10 to savings, etc.
- Discussion concerning the problem about exposed tree roots led to the decision that a board subcommittee will do a walkabout and survey the number of troublesome above ground roots. The problem could be addressed next year when our handyman has caught up with two years regular work.
- Flower boxes were discussed. Our bylaws state that a flower box can be attached to a unit with board approval after a work order is submitted. The board requests that henceforth this procedure be followed. The board also requests that upon approval flower boxes attached have color conformity and match color with unit siding or trim.
- Our handyman has suggested that unless downspout extensions are used water can back up to the cement apron and caulking erosion can occur. The board strongly urges the use of a front downspout extension to avoid problems.
- Board volunteers will perform a front tree trimming very soon. Branches overhanging roofs and driveways will be trimmed.
- Residents are reminded that some lawn maintenance is their responsibility. > watering, pine cone cleaning, and hole patching.
- Secretary Jones, who serves as lawn maintenance contact person, will advise our lawn people of the brown streaks on some lawns. [This problem seems to have happened after chemical applications in mid-May.]
- Work orders were examined and discussed. Caulking and painting are proprieties. As per usual addition of rocks to rock gardens will take place in the fall (via work orders). Cement work will be a

one-time repair--where needed--for the whole association.

- Residents are asked to resubmit a work order for a job that was not completed in 2015 when there were difficulties with handymen.

- Next meeting will be held on July 6 at 2:30 p.m. at 1131 Highpoint Court.

- Adjournment at 9:53 a.m.