

HIGH VIEW CONDO ASSOCIATION BOARD MEETING

July 13, 2018

President Frank Segerstrom called the meeting to order at 9:02 a.m. with Alice Heinbuch, Brian Jones, Mark Petrowski, Peggy Powell, Jeff Titcomb and Myles Walsvig present.

No guests attended.

-M/S - Walsvig/Titcomb - the minutes of the June 13, 2018 meeting be approved as printed. Carried.

Treasurer's report - M/S - Jones/Powell - the treasurer's report showing a June 30, 2018 balance of \$32,757.38 be approved as presented. Carried. One resident is in arrears with association fees.

Old business:

- Dawn Clemens of 1114 Balsam has agreed to serve as Balsam block captain. She will deliver printed copies of minutes. Dawn also has blank work order forms for Balsam residents.

- Our condo association website has been closed since September of 2017. M/S - Titcomb/Petrowski that Konnie Holtz, who has the proper program and training, be authorized to serve as our website coordinator. Carried.

-Two new suggestions were added to our Suggestion List:

1. Residents are asked to make periodic checks for rocks that have escaped from their rock gardens and return them inside the edging.

2. Please do not confront lawn maintenance workers directly with complaints. Speak to your block captain who will contact the lawn maintenance liaison board member who will speak to the manager.

The High View Condo Association Suggestion List will be added to our website.

- Jeff Titcomb reported that the To Serve repairman has worked most of this week and today (Friday, July 13). The repairman has been pinning siding and wraps. Repair work is still in progress and will be for a while. Gutter work is yet to be done.

- Dryer vent cleaning was completed on June 14 and June 15 and a check has been issued to Mountain Duct Cleaning.

- M/S - Walsvig/Petrowski - that checks be issued to the three residents who earlier had to have their dryer vents cleaned in order for their dryers to be functional. Carried. NOTE: We will endeavor to have To Serve reimburse us.

- The two areas behind Woodland units where trees had fallen have been cleaned and are ready for seeding. M/S - Walsvig/Petrowski - Brian Jones be authorized to purchase one yard of top soil and seed to complete the work. Carried.

New Business:

- Handyman Jeff Titcomb reported that recently (as recently as Thursday, July 12) he has been caulking sidewalk cracks and aprons. He nears the end and will soon start painting. Jeff has also spent time inspecting To Serve repairs.
- Calls are out and we await responses from contractors to provide estimates for repair of sunken sidewalks and aprons.
- Balsam seal-coating will be done in late August or early September.
- Our lawn maintenance people recently repaired several edging pieces that have been damaged by lawn mowers. The board discussed the problem of frost-heaved edging at length. The board still contends that edging “popping up” should be the homeowner’s responsibility. Contact repair information is available from Secretary Jones.
- Shrub trimming occurred on Tuesday, July 10. Intense heat, rain and late blossoming delayed the trimming originally slated for the week of June 25. Because the board was not pleased with the post-trimming cleanup and complained, more cleanup will take place next week (probably Monday).
- **Submit a work order to your block captain if you would like your front tree trimmed of branches overhanging driveway or roof.** Deadline for submission of work orders is August 10. Volunteer trimming will occur thereafter.
- Work orders were examined and discussed. Most were approved.
- Myles Walsvig will start the insurance renewal bid search in early August.
- The board and residents have been extremely pleased with handyman Jeff Titcomb’s work this year. Because the Titcombs have travel plans next year **we will need a new certified handyman in 2019. If residents know of a qualified person who would work as a part-time handyman contact Jeff or President Frank.**

The next board meeting will take place at 1131 Highpoint on Friday, August 10 at 8:30 a.m.

Adjournment - 11:45 a.m