

HIGHVIEW CONDO ASSOCIATION BOARD MEETING
August 9, 2017

President Frank Segerstrom called the meeting to order at 1:00 p.m. with Dennis Holtz, Brian Jones, Alice Heinbuch and Myles Walsvig present.

M/S - Holtz/Walsvig - the minutes of the July 11 board meeting be approved as printed. Carried.

Treasurer's report - M/S - Walsvig/Holtz - the treasurer's report showing a July 31 checking account balance of \$31,458.54 be accepted as presented. Carried.

Three July fee payments were late.

Old Business:

- A front tree trimming will take place on Saturday, August 12 in the morning. Two board members will trim branches overhanging driveways or roofs of residents who have requested this service.
- The date for the Balsam seal coating is pending. Once a date is determined their block captain will contact residents. The seal coating will occur in late August or early September.
- The secretary has updated the liability waiver list.
- Concerning stump grinding: M/S - Holtz/Walsvig - B & B Stump Removal of Osceola be hired to grind the approximate 20 stumps in the High View area at an approximate cost of \$500. Carried. Cleanup will be conducted by board members.
- Two board members inspected driveway aprons on Monday, July 17 and determined some aprons need recaulking. President Segerstrom will purchase caulking and the sealing material; our handyman will then perform the recaulking.
- The board revisited the edging repair situation and has decided that a resident who has edging that needs major repair can submit a work order. The repair may be approved upon board inspection.
- Board members Jones and Walsvig will compose a form letter that can be sent to listing real estate agents to ensure that prospective buyers are cognizant of our bylaws.
- Hail damage - On Tuesday, July 18 an adjuster examined 4 units in our association for hail damage. He determined we qualified for a more intensive inspection which would occur after we selected a contractor. M/S - Holtz/Jones - that Myles Walsvig be authorized to contact Ryan Unger of Dowd Insurance that the board has approved the hiring of To Serve Contracting for the repair work needed as a result of the June 11 hail storm. Carried. Myles will serve as the contact person to communicate with the insurance people, adjusters and contractors. To Serve Contracting will perform all necessary work - shingling, siding and gutter replacement and patio screens and window repair.

New business:

- Work orders were examined and discussed. Some requests were approved. - Concerning garage door metal trim, a board inspection will occur soon.

NOTE: Residents are reminded that only one work request per work order form is allowed. Please use an official work order form.

- The next board meeting will take place Wednesday, September 6 at 1:00 p.m. at 1120 Spruce.

- Adjournment at 2:55 p.m.