

HIGH VIEW CONDO ASSOCIATION BOARD MEETING

April 11, 2019

President Peggy Powell called the meeting to order at 7:05 p.m. with Alice Heinbuch, Brian Jones, Frank Segerstrom, Jeff Titcomb and Myles Walsvig present.

No guests were in attendance.

President Powell thanked the board members for serving and for their help. She mentioned that she intends to streamline board meetings and to employ a division of responsibility policy.

The agenda was examined and approved with the addition of revamping the welcome letter under New Business.

-M/S – Walsvig/Titcomb – the minutes of the October 18, 2018 board meeting be accepted as printed. Carried.

Treasurer's Report-M/S – Walsvig/Titcomb – the treasurer's report (January 1 to March 31) showing a January 1 balance of \$13,701.41 and a March 31, 2019 balance of \$20,264.23 be approved as presented. Carried.

NOTE: \$20,000 was taken from savings on January 15, 2019 to purchase a certificate of deposit.

NOTE: One resident is three months in arrears with association fees.

-M/S – Segerstrom/Walsvig – Treasurer Heinbuch be authorized to renew the C.D. that matures on May 10 at the best 12/18 month rate. Carried.

Old Business

-Repairs to the roof at 1135 Balsam to correct the problem caused by To Serve have been completed.

-M/S – Walsvig/Titcomb – Nancy Geving be paid \$164.58 for repairs to her furnace. Carried.

NOTE: Nancy will be asked to sign a liability release indicating that her furnace is functioning properly.

-The Estenson landscaping issue is on hold until the ground can be examined during/after a spring rain. The best course of action will be decided thereafter.

-A work crew was paid \$2,530.00 for snow removal from roofs last month (March).

-The board was pleased with the way our snow removal people kept mailboxes clear.

-The work order process was revisited. Residents are asked to use the proper paper work order form (no phone or email requests). One request per form. Residents should submit requests to block captains who bring requests to the next board meeting. If the board agrees to accept the request, the work order will be given to our handyman.

-Last year the board spent a lot of time formulating a responsibilities guideline. This guideline indicates the responsibilities of the association and the responsibilities of the unit owners. Please refer to this guideline to help you determine if a matter is your responsibility or the board's. Anyone needing a copy should contact his/her block captain. Copies will be available at the May general meeting.

- Most driveways that needed re-caulking were re-caulked last year by handyman Titcomb. Starting this year driveways will be re-caulked on a 4-year rotational basis.
- The gutter cleaning man who cleaned our gutters this March has stated that anyone who experiences a plugged gutter this spring should contact President Powell. She will contact him and he will flush out the downspout.
- Side gutters on two adjoining Balsam units have been removed at the residents' requests. A center gutter was installed upon request at two other adjoining Balsam units. Our association paid for this gutter work. (Correction to To Serve)
- Highpoint and Woodland painting was completed last fall.
- Both Myles Walsvig and Peggy Powell have a copy of our association's homeowners insurance manual.
- Some old work orders were re-examined and discussed.

New Business

- The Highview condo association board has a line on a possible maintenance person to serve as our handyman.

-NOTE: THE SPRING GENERAL MEETING WILL BE HELD ON THURSDAY, MAY 23RD AT 7:00 P.M. AT THE NEW RICHMOND CIVIC CENTER.

- Concerning edging and river rock, the board plans to have our lawn maintenance outfit inspect the association's edging and prepare a replacement quote and also give us a price on rock replacement/addition as needed.
- Secretary Jones will contact Jagusch Lawn Service about spring cleanup.
- Seal coating is slated for Highpoint this year. Quality Seal Coating will be hired again.
- New residents at 1147 Highpoint are Gary and Kathleen Grant who moved in mid-November.
- Suggestions were made about changes/revisions that should be made to our welcome letter (for new residents).
- Chuck Mehls sends thanks to fellow High View residents who helped keep fire hydrants clear of snow this winter.

- Next meeting on Wednesday, May 8 at 7:00 p.m. at 1131 Highpoint.

-Adjournment – 9:24 p.m.