

HIGH VIEW CONDO ASSOCIATION BOARD MEETING
April 6, 2018

President Frank Segerstrom called the meeting to order at 6:30 p.m. with Alice Heinbuch, Brian Jones, Peggy Powell and Myles Walsvig present.

No guests attended.

M/S – Heinbuch/Walsvig – the minutes of the October 23, 2017 meeting be approved as printed. Carried.

Treasurer's Report – M/S – Walsvig/Powell – the treasurer's report indicating a checking account bank balance of \$28,476.80 as of March 31, 2018 be approved as presented. Carried. Alice also reported three late fees.

Old Business:

- To Serve Contracting work in our association was discussed at length. We will have To Serve check the shingling on all units for proper sealing. Gutters have been resealed and once the ice melts residents can examine drainage and leaks. A few downspouts have to be installed and/or reinstalled. Two patio screens have to be fixed. Highpoint decks will be power washed and resealed when the weather warms. Justin Spinks of To Serve Contracting will be invited to attend a board meeting on Thursday, May 3rd. A comprehensive grievance list will be presented to him then.
- The board recommends residents install (at their own expense) heat tape in their gutters to help alleviate winter/spring drainage problems. Tapes up to 100 feet in length can be purchased at Menards for approximately \$70.
- Stump grinding and fall brush cleanup were completed in mid-November.

New Business:

- M/S - Walsvig/Powell - that the two-year lawn/snow removal contract at a cost of \$2600 per month be renewed with Jagusch Lawn Care. Carried. Note- \$200 per month increase from 2016-2017
- Dustin Jagusch will be invited to a spring meeting to discuss a few concerns—snow removal around main street mailboxes, lawn mowings being sprayed on siding and patios.
- Copies of the handyman contract that was revised last October were handed out and examined.
- Secretary Jones volunteered to compile a list of driveway aprons that need to be re-caulked. This list will be given to our new handyman, Jeff Titcomb, who will undertake the re-caulking job this spring. Jeff will also be asked to look into the kitchen leak at 1123 Highpoint and examine uneven sidewalks by front doors.
- Our work order process was examined and revised. Copies for board members will be available at the next meeting and printed as part of the next meeting's minutes.

- Residents are reminded that they can secure work order forms from their block captains. Only official work order forms with only one job request per form will be accepted.
- Our association is due for a dryer vent cleaning this May. Secretary Jones will investigate the possibility of a new company to perform the cleaning. The company must agree to an expectations meeting before starting.
- New resident is Nancy Gleason at 1101 Highpoint.
- ***Tentative date for our spring meeting is Thursday, May 24th. Work order forms will be available.***

-The next board meeting will be held Thursday, April 19 at 1120 Spruce beginning at 6:30 p.m. A second April meeting is being held because of hail damage repair concerns.

-Work orders will be examined at this April 19th meeting.

-Adjournment – 8:42 p.m.